**JAYSHREE NIRMAN LTD**

**Regd Office: Room No 503, 1 British India Street** Kolkata: 700 069

**E-mail Id:** **jayshreenirmanlimited@gmail.com****,CIN NO-**L45202WB1992PLC054157

NOTICE TO THE SHAREHOLDERS

In view of the on-going Covid-19 pandemic, the Ministry of Corporate Affairs(MCA) had vide Circular dated May 5, 2020 read with Circulars dated April 8, 2020 and April 13, 2020 and SEBI had vide Circular no. SEBI/HO/CFD/CMD1/CIR/P/2020/79 dated May 12, 2020 (collectively referred to as “the said Circulars”) permitted the holding of AGM/EGM through Video Conferencing (VC) or Other Audio Visual Means (OAVM) including passing of certain items through Postal Ballot without convening a General Meeting.

In compliance with the said Circulars and the SEBI (Listing Obligation and Disclosure Requirements) Regulations 2015, the Notice of AGM/EGM/Postal Ballot shall be sent only by electronic mode to those Members whose email addresses are registered with the Company/Depositories/Share Transfer Agent. Members may note that the Notice of the AGM/EGM/Postal Ballot as and when issued will be made available on the Company’s website [www.jayshreenirman.com](http://www.jayshreenirman.com) and website of the Calcutta Stock Exchange Limited [www.cse-india.com](http://www.cse-india.com).

In case you have not registered/updated your email address with the Company/Depositories/Share Transfer Agent, kindly follow the below instructions. Updating the email ids will enable the Company to provide you with a copy of Notice for AGM/EGM/Postal Ballot & Annual Report and to participate and vote in Resolutions.

Instructions to register/update the Email ID:

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| Physical Holding | Send a mail to the Company and Registrars & Share Transfer Agent of the Company, Niche Technologies Pvt. Ltd. at jayshreenirmanlimited@gmail.com a**nd** **nichetechpl@nichetechpl.com respectively** along with the scanned copy of the request letter duly signed by sole/first shareholder quoting the Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self- attested scanned copy of PAN Card), AADHAR (self-attested scanned copy Aadhar Card) for registering email address.  |
| Demat Holding | Please contact your Depository Participant (DP) and register your email address. |

Date : 18th June 2020 For  **Jayshree Nirman Limited**

Place: Kolkata Sourav Banerjee

 Company Secretary